



Level 6 Research Report Introduction

Name: _____ Date Due: _____

Parent Signature: _____ (5 POINTS!)

Dear Students,

In the next few months you will be learning how to write a research paper. *Research means that you read various articles and books about a particular subject, and then put all of that information into a paper written by you!* This is a very exciting project because you may choose any topic that interests you. You will have to write research papers for many reasons in both high school and college. I wanted to give you a head start because it is a very time consuming process. We will take each step and do it slowly. **My best advice for you at this point is to do any of the assigned homework on time, if you fall behind in your work, it will really be difficult to catch up. And of course if you miss a class, it is your responsibility to find out what you missed.**

Over the next few weeks I am going to ask that you go to the Carnegie Library (any branch) and complete a preliminary research assignment. I want you to see if you can find enough information on two topics that you might be interested in writing about. We will then narrow down your topics to one choice. You may choose nonfiction books, reference books, magazines, pamphlets, maps, videos, CD's, etc. Most of these items you may find yourself or ask a librarian for some help, they love it when they are needed!!!

Your assignment consists of two parts: a research paper and an oral report. The research paper will be due on **Monday March 16, 2009** and is to be 3-5 typed pages (double-spaced), in addition to a cover, title page, and bibliography page. The oral report will be approximately 5-7 minutes long, and each student must have a poster board pertaining to your topic to show to the class. **Oral reports will begin on March 16.** A schedule will be given out in early February.

On the back of this letter I have set up a tentative schedule as to what the weekly requirements, and assignments will be. Of course, it is subject to change at any time, due to changes in the school's calendar, but I will try to stick to the schedule as much as possible. I will tell you in plenty of time of any changes. **Please do not lose this schedule, in fact keep it in a safe place! This week for homework have one of your parents read this letter & schedule and sign the top of this page.**

As always please do not hesitate to ask me any questions about your project. I want you to have fun, but learn something too! Leave a note in my mailbox, or come and see me on Mondays or Fridays.

-Mrs. Goldcamp

Level 6 Library Class

Research Report Tentative Schedule

Name: _____

<u>Class Date</u>	<u>Topic in Class</u>	<u>Homework</u>	<u>To Turn In</u>
Oct. 6	Research Intro./Internet	parent signature/internet	
Oct. 13	No Class		
Oct. 20	Preliminary Research	preliminary research	Par.sig. & int.
Oct. 27	How & Where to research	preliminary research	
Nov. 3	Good & Bad topics		prelim. res.
Nov. 10	<u>No Class</u>	choose final topic	
Nov. 17	Choose Final Topic	choose final topic	
Nov. 24	Bibliography Cards	write bib. cards	final topic
Dec. 1	<u>No Class</u>	write bib. cards	
Dec. 8	Note cards	Write note cards	Bib. Cards
Dec. 15	Notecards	Write note cards	3 note cards
Dec. 22	<u>No Class</u>		
Dec. 29	<u>No Class</u>		
Jan. 5	Footnotes		
Jan. 12	Outline	Outline	all notecards
Jan. 19	<u>No Class</u>	write outline	
Jan. 26	<u>No Class</u>	write outline	
Feb. 2	Rough draft	Write rough draft	outline
Feb. 9	Oral Present. Schedule	Write rough draft	
Feb. 16	<u>No Class</u>	Correct rough draft	
Feb. 23	Final Draft	Write the final draft, think about oral pres.	rough draft
Mar. 2	Bibliography Page	Write final draft & write the bib. page	
Mar. 9	Questions	Correct final draft, bib. page, oral pres.	
Mar. 16	RESEARCH REPORTS DUE!	Oral Presentations	Oral Pres.

Supplies you will need:

- **3" X 5" WHITE, LINED, index cards (for the bibliography cards)**
- **4" X 6" WHITE, LINED, index cards (for the note cards)**
- **A standard size piece of poster board, any color you want**